



Suburban Lions Hockey Club

Hall Hire - JC Smith and Max Brown Pavilions Terms and Conditions

Hire Cost & Bond

\$36/hr for regular community bookings
\$43/hr for regular commercial bookings
\$50/hr for one-off event bookings
Bond. \$250 for small functions (e.g., kid's birthdays). \$1000 for larger functions (e.g., 21sts).

Consumption of Liquor

Suburban Lions Hockey Club hold a Liquor Licence; however, it is prohibited to **sell** alcohol during your events.

Terms and Conditions

SLHC will not hire to persons under the age of 18.

SLHC reserves the right to refuse an application for hall hire without giving a reason.

Applications shall be charged hire fees and bonds, according to fees and charges set by SLHC and outlined above.

No booking shall be regarded as confirmed unless the required bond has been paid to SLHC prior to the event.

That bond will only be repaid by SLHC subject to the applicant complying with all its obligations in respect of the hall.

All bonds will be refunded via Bank Transfer once an inspection of the premises is completed.

Using the Hall

The hall is available for hire between 7am and midnight on dates where the SLHC don't have a fixtured game. Hiring time includes the time needed by the applicant to set up and clean up (some exceptions may be made for regular bookings). The applicant shall ensure all equipment, food and beverages required for the applicant's function are delivered to the hall within the booking period.

The minimum hire period for the hall is one hour. The maximum hire period is 17 hours (7am – midnight).

The applicant may only use the hall for the purpose shown on the application form and approved by SLHC. Unauthorised hall use will result in a loss of bond.

The applicant shall leave the hall in a clean and tidy condition. Clean up must be completed at the conclusion of the function. Any fixtures and fittings cannot be removed from the hall at any time.

Cleaning Includes:

1. Appropriate disposal of waste. This includes the correct items in the correct bins. Containers for Change bins are signed.
2. Removing any waste that does fit or belong in the bins provided.
3. Wiping all horizontal surfaces in the kitchen and bathrooms.
4. Wiping other 'mess' that may be on walls, windows, doors and other surfaces.
5. Ensuring all floors are left in a safe and dry condition by:
 - a. Ensuring all chairs and tables are properly stacked in the designated storage area(s).
 - b. Sweeping and/or vacuuming all floors.
 - c. Mopping with hot water only (no solvents or cleaning solutions are to be used on wooden floors).



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On completion of cleaning, the applicant shall ensure all lights, heating and cooling units are turned off and the hall is then secured appropriately. It is the applicant's responsibility to provide all necessary cleaning products and equipment to comply with the cleaning requirements.

In a case where an applicant finds the hall in a bad or damaged condition before use, it is the responsibility of the applicant to report the hall condition to the SLHC. During business hours secretary@suburbanlions.org or 0437 474 357.

The applicant is to ensure the swipe card or key provided, is returned to the SLHC no later than 10am on the next day, following the completion of the hire period. In the event the SLHC subsequent inspection shows the hall has not been left in a clean and tidy condition, the cost of any cleaning deemed necessary shall be deducted from the bond deposited by the applicant.

Decorations shall not be hung from lights or the ceiling and the driving of nails, tacks, or screws into any part of the building, or the use of adhesive tape or blu tack, is prohibited.

The applicant shall take all necessary steps to ensure noise emitted from the facility (including any car park or outdoor areas) during the function does not cause annoyance to nearby residents. This can be done by ensuring doors and windows are closed if music is playing.

Applicants are warned that any excessive noise may result in a prosecution by the City of Nedlands for a breach of the Environmental Protection (Noise) Regulations 1997.

Smoking is prohibited indoors and within 5 metres of the building.

The applicant shall be liable for any loss or injury caused to persons who attend the hall or its environs during the function.

The applicant is liable for any damages caused to the hall, and any fixture or fitting contained within or attached to the exterior of the hall, during the period of hire and/or use, whether caused by the applicant, his or her invitees or any other person.

The applicant shall ensure the number of people using the facility shall not exceed the maximum number of persons stated by the City of Nedlands health service, which is in accordance with Section 178(3)(b) of the Health Act.

Access

Access to the hall will only be available from the date and time shown on the application to hire hall. A swipe card or key may be collected at a designated address supplied by SLHC, the cost to replace lost swipe cards or keys will be debited from the bond.